

Neighbourhood and Adult Services

Application for a House to House Collections Permit

House to House Collections Act 1939

House to House Collections Regulations 1947 (as amended)

Lalpac number	044875
Board Hearing	
Permit Number	HH

Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations that manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

Please answer all the questions on this form in **BLOCK CAPITALS** and in ink.
Enter **NONE** or **N/A** as appropriate in all boxes you do not enter information in.

Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc): Date of Birth:

Surname: First names:

Address (either home or Business):

Post code:

Daytime phone number: Mobile phone number:

E-mail address:

Details of the charity which the collection will benefit

2. Name of Charity:

Head Office address for the Charity:

Post code:

Contact phone number: Mobile phone number:

E-mail address:

2.a. Are you an employee/Volunteer for this Charity YES ☐ No ☒

If YES, please state your position within the Charity:

*If **NO** you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

2.b. Objective/aims of the charity/fund to benefit from the proceeds of this collection.

Please attach supporting information, web site details etc.

NECCR funds research to find more effective and less harsh treatments for childhood cancers. We fund a team of world class researchers based in the Wolfson Childhood Cancer Research Centre in Newcastle, working for the benefit of children with cancer everywhere. We work closely with the Great North Children's Hospital where children diagnosed with cancer from across the North of England come to receive treatment.

<http://www.neccr.org.uk>

2.c. Explain how this Charity/fund collection will benefit the people of Rotherham

Please attach supporting information, web site details etc.

The funds raised through NECCR, including through a collection bag scheme, will HELP TO IMPROVE THE LIVES OF CHILDREN DIAGNOSED WITH CANCER BY IMPROVING THEIR CHANCES OF SURVIVAL AND REDUCING THE LIKELIHOOD OF SECONDARY PROBLEMS CAUSED BY TREATMENT.

<http://www.neccr.org.uk>

2.d. Is this charity/fund a UK registered charity Yes ☒ No ☐ Registered Charity Number 510 339

Collection details

3. Over what parts of the licensing area is it proposed that collections will be made?

ALL PARTS OF ROTHERHAM

3.a. Over what periods in the year, dates & times, is it proposed that collections will be made?

01 January 2020 - 31 December 2020

08:00 - 18:00

3.b. How many collectors will be used to make the collections: 2 PERS

3.c. Is it proposed to collect money including direct debits as money: Yes ☐ No ☒ Direct Debits ☐

3.d. Is it proposed to collect "other" types of property Yes ☒ No ☐

If Yes, what other type(s) of property will be collected (Include direct debits as a collection of money)

CLOTHES

Is it proposed to Sell, Give Away, or Use this "other" property Sell ☒ Give Away ☐ Use ☐

3.e. Are applications also being made for licences for the same purposes in other areas of the UK: Yes ☒ No ☐

If Yes, which other licensing authorities

BARNSELY, LEEDS, HARROGATE, DONCASTER, CRAVEN

Will these collectors be the same collectors as those you intend to use in this authority Yes ☐ No ☒

3.f. Is it proposed to promote this collection in conjunction with a street collection Yes ☐ No ☒

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts: Combined accounts ☐ Separate accounts ☐

3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

N/A

Funds raised following collections

4. Are all of the collections takings to be paid over to the Charity Yes ☐ No ☒

If NO, please state the purposes for which taking will be used

WAGES, FUEL, PRINTING, ADMIN COST

4.a. Please state how much will be deducted for expenses or other reasons £ NATIONAL MINIMUM WAGE TO COLLECTORS

4.b. Is it proposed to use some of the takings for the payment of any persons Yes ☒ No ☐

If YES; is it to Collectors Yes ☒ No ☐ is it to Other Persons Yes ☒ No ☐

4.c. Please state how much will be deducted; for what reasons, and, if applicable what "other persons" will be paid:

£ TO COLLECTORS: NATIONAL MINIMUM WAGE
TO OTHERS: UP 15% - FUEL, WAGES, PRINTING
UP 10% - ADMIN COST

Details of company or organisation responsible for these collection

5. Name of Company/Organisation to carry out collections: UNICARE LTD

Office address of the UNIT 12, HUNSLET TRADING ESTATE, SEVERN WAY, LEEDS

Company/Organisation: Post code LS10 1BL

Contact phone number: 0113 827 2340 Mobile phone number: 077 17 841006

E-mail address: permits@erpunicare.org

5.a. Are you an employee of this Business/Organisation YES ☒ No ☐

If YES, please state your position within the Business/Organisation: MANAGING DIRECTOR

*If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

Licensing history of Charity/Collection Company

6. Has the applicant, charity or collections company ever held a house to house collection permit before? Yes ☒ No ☐

If 'Yes', who issued it? KATY GILLER - SENIOR LICENSING OFFICER

What date was it granted? 16 / 11 / 2012 What licence number was it? HH0108

6.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order **with this** local authority, refused, or revoked before? Yes ☒ No ☐

6.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, **with any other authority** refused, or revoked before? Yes ☒ No ☐

If Yes, where was it held; when was it refused, or revoked and why was it revoked?

EAST NORTHAMPTONSHIRE
NOT ENOUGH SUPPORTING DOCUMENTS

Please use an extra sheet if required.

Applicants (Promoter) "Criminal Records" history

7. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

7.a. Have you ever been convicted of a criminal offence(s), or received any police cautions warnings or reprimands? etc, (If you answer YES to this question give details in the box below.) Yes ☐ No ☒

7.b. If you are waiting to hear about any prosecution enter the court name hearing the case:

If known give date of future court hearing date:

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /	Use an extra sheet of paper if required	

This form is to apply for a house to house promoters collection permit. The permit, if granted, would allow the promoter to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in this Local Authority area unless the promoter is an appropriately licensed promoter by this authority. (Or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.)

The applicants attention is drawn to the House to House Collections Act 1939, and to paragraph 4 of the House to House Collections Regulations 1947 (as amended); on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the 1st day of the month preceding that in which it is proposed to commence any collection.

Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand.

I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection having taken place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants
Signature



Date applicant signed form

11 / 11 / 2019

DATED

9th March 2017

North of England Children's Cancer Research

- and -

UNICARE LIMITED

COMMERCIAL PARTICIPATOR AGREEMENT

Wrigleys Solicitors LLP
19 Cookridge Street
Leeds LS2 3AG

Tel: 0113 244 6100
Fax: 0113 244 6101

THIS AGREEMENT is made **AS A DEED**

BETWEEN:

North of England Children's Cancer Research of Sir James Spence Institute for Child Health, Newcastle Upon Tyne, NE1 4L. **North of England Children's Cancer Research** a charitable unincorporated association established by a constitution dated 1979 a charity registered in England and Wales with registered charity number 51039 (the "**Charity**"); and

- (1) **Unicare Limited (Company Number 05744027)** whose registered office and trading address is at Unit 12 Hunslet Trading Estate, Severn Way, Leeds, LS10 1BL ("**Unicare**").

BACKGROUND

- 1 Details on charity info
- 2 The Charity is permitted to use and license the Mark (as defined below) as described in the Intellectual Property Licence.
- 3 Unicare wishes to use the Mark in the Territory (as defined below) in relation to the Licensed Products (as defined below), for the purpose of collecting textiles from the public for sale and recycling.
- 4 The Charity has agreed to grant Unicare a licence to use the Mark in relation to the Licensed Products, and Unicare has agreed to make payments to the Charity on the terms set out in this Agreement.
- 5 Two of the trustees of the Charity are authorised under a general authority given pursuant to section 82 of the Charities Act 1993 to execute this Agreement on behalf of the Trustees.

IT IS AGREED AS FOLLOWS:

1 DEFINITIONS AND INTERPRETATION

- 1.1 The definitions and rules of interpretation set out in this clause apply to this Agreement.

"**Commencement Date**" means the date on which this agreement is executed by both parties.

"Donations" means the fixed fees to be paid by Unicare to the Charity during the Term as set out in Schedule 2.

"Force Majeure" means any circumstances not foreseeable at the date of this agreement and not within the reasonable control of the party in question including, without limitation, strikes, lockouts, shortages of labour or raw materials, civil commotion, riot, invasion, war, threat of or preparation for war, fire, explosion, storm, flood, earthquake, subsidence, epidemic or other natural physical disaster.

"Intellectual Property Licence" means the Licence made on or about the date hereof, a copy of which is annexed hereto.

"Licensed Products" means any plastic bag and/or leaflet that is distributed by Unicare under or by reference to the Mark pursuant to clause 2 of this Agreement, together with such other products as may be agreed in writing between the parties from time to time.

"Mark" means the logo permitted to be used by the Charity as described in the Intellectual Property Licence which is to be used under this Agreement and which is set out in Schedule 1.

"Services Commencement Date" means [], being the date on which Unicare intends to commence distribution of the Licensed Products (or such earlier or later date as the parties agree).

"Term" means the term of this agreement, being the period beginning on the Commencement Date and ending on the date of termination in accordance with clause 14.

"Territory" means the United Kingdom.

- 1.2 References to this Agreement or to any other agreement or document referred to in this Agreement mean this Agreement or such other agreement or document as amended, varied, supplemented, modified or novated from time to time and include the schedules.
- 1.3 A reference to a clause or a schedule is a reference to a clause of, or schedule to, this Agreement. A reference to a paragraph is, unless otherwise stated, a reference to a paragraph of the schedule in which the reference appears.

1.4 Clause and schedule headings do not affect the interpretation of this Agreement.

1.5 Each of the schedules shall have effect as if set out in this Agreement.

2 LICENCE

2.1 In consideration of the undertakings given by Unicare Ltd in this agreement, The Charity hereby appoints Unicare Ltd as its exclusive licensee to use the name and logo in connection with the products in sections 3 for the term under 15.1 subject to termination in accordance with Clause 15.

2.2 It is acknowledged and agreed that Unicare is a "commercial participator" of the Charity as defined in section 58(1) of the Charities Act 1992.

2.3 The relationship between the Charity and Unicare which is formalised by this Agreement has as its principal objectives:

2.3.1 that the Charity will receive the Donations;

2.3.2 that the Charity will benefit from increased goodwill associated with the Mark; and

2.3.3 that Unicare will, by the use of the Mark on the Licensed Products, increase its turnover and profits.

3 APPLICATION OF THE MARK

3.1 The Charity and Unicare will work together in good faith to agree specifications for the form and manner of the application of the Mark to the Licensed Products, with a view to reaching agreement on such specifications as soon as practicable after the Commencement Date and no later than one calendar month prior to the Services Commencement Date. Unicare will comply with all reasonable requests from the Charity in this regard. All Licensed Products shall comply with such agreed specifications regarding the form and manner of the application of the Mark. In the event that agreement has not been reached as to such specifications prior to the date falling one calendar month prior to the Services Commencement Date, Unicare may apply the Mark to the Licensed Products in such form and manner as it sees fit, provided that such form and manner is in compliance with the law.

3.2 Unicare shall display the Charity's website address on all Licensed Products.

3.3 Subject to clause 3.4, apart from the Mark, no other trade mark or logo may be included on the Licensed Products in any form.

3.4 Unicare may use its own trade marks or logos and its own trade name on the Licensed Products.

4 TITLE AND GOODWILL

4.1 Unicare acknowledges that the Charity is permitted to use and license the Mark.

4.2 Any goodwill derived from the use by Unicare of the Mark shall accrue to the Charity.

5 TRADE MARK REGISTRATIONS

5.1 Unicare shall not apply for, or obtain, registration of the Mark in the Territory in respect of any trade mark class.

5.2 The Unicare shall not apply for, or obtain, registration of any trade or service mark in the Territory which is (in the reasonable opinion of Unicare) confusingly similar to the Mark.

6 DUTIES OF THE PARTIES

6.1 Unicare shall not do, or omit to do, anything to diminish the rights of the Charity to use the Mark nor the rights of the owner of the Mark (as described in the Intellectual Property Licence.

6.2 Unicare will take all reasonable steps to ensure that its advertising and marketing of Licensed Products shall not be likely to reduce or diminish the reputation, image and prestige of the Mark. The Charity will not take any steps which are likely to reduce or diminish the reputation, image and prestige of Unicare.

6.3 The Charity warrants, represents and undertakes to Unicare that it is permitted to use and license the Mark on the terms of this Agreement, and that it will remain so for the duration of the Term, and that it has all necessary authority, powers and capacity to enter into and perform this Agreement.

7 **DONATIONS**

Unicare undertakes during the Term to pay the Donations to the Charity in the manner as set out in Schedule 2, provided that at the time of payment the Charity is not in breach of the terms of this Agreement.

8 **QUALITY CONTROL AND APPROVAL PROCEDURES**

8.1 Unicare shall, prior to the Services Commencement Date, provide to the Charity a sample of the type of plastic bag that it intends to use for the Licensed Products.

8.2 If at any time during the Term the Charity is not satisfied with the methods of distribution being utilised by Unicare, it shall give written notice of its concerns to Unicare. If Unicare, in its reasonable opinion, believes that the Charity's objection is reasonable, it will take all reasonable steps to alter its methods of distribution to address the Charity's concerns.

9 **COMPLIANCE WITH APPLICABLE LAWS**

Each Licensed Product shall comply in all material respects with all applicable laws and regulations in England and Wales from time to time.

10 **INDEMNITY**

10.1 Subject to clause 10.2, Unicare shall indemnify the Charity against all claims, liabilities and expenses arising out of the breach by Unicare of the terms of this Agreement or the distribution of the Licensed Products by Unicare in the Territory, or from Unicare's failure to comply with all applicable laws and regulations.

10.2 Subject to clause 10.1, the Charity shall indemnify Unicare against all claims, liabilities and expenses arising out of breach by the Charity of the terms of this Agreement or any claim that Unicare's use of the Mark in accordance with the provisions of this Agreement infringes or may infringe the rights of any third party, or from the Charity's failure to comply with all applicable laws and regulations. Unicare acknowledges and accepts that the Charity may request that any sums due to be paid to Unicare pursuant to this clause 10.1 be deducted from future Donations.

- 10.3 The liability of the Charity pursuant to clause 10.2 shall not exceed an amount equal to the assets of the Charity from time to time.

11 EXCLUSIVE AGREEMENT

- 11.1 The Charity undertakes with Unicare Ltd that for the duration of this agreement they will not enter into a similar agreement with any other party in respect of product or service which is similar under section 3 of this agreement.

12 INFRINGEMENT

- 12.1 Each party shall promptly notify the other of any actual or suspected infringement within the Territory of the Mark that comes to its attention ("Infringement").
- 12.2 Unicare shall, at the Charity's expense, co-operate with the Charity in taking all such steps as are considered by the Charity (acting reasonably) to be necessary, in connection with any Infringement, including, without limitation, legal proceedings in the name of the Charity or in the joint names of the parties. Unicare acknowledges and accepts that the Charity may request that any sums due to be paid to Unicare pursuant to this clause 10.1 be deducted from future Donations. Unicare may, but shall not be obliged to, take any steps pursuant to this clause 11.2 unless and until it has received payment in advance of its costs and expenses for so doing.

13 DISCLOSURE AND CONFIDENTIALITY

- 13.1 If either party or any of its employees, agents or advisers receive confidential, secret or any proprietary information of the other during the course of the Term the receiving party shall keep such information confidential and not at any time after such receipt disclose, divulge or communicate the same to any person other than:
- 13.1.1 where necessary for performance of its obligations and in pursuance of its rights under this Licence; or
- 13.1.2 where required by law.
- 13.2 The obligations of confidentiality set out in clause 12.1 shall not extend to information acquired where the receiving party can show:

- 13.2.1 at the time of its acquisition was in, or at a later date has come into, the public domain, other than following a breach of this clause 12; or
- 13.2.2 it knew before the first disclosure to it by the other party; or
- 13.2.3 it received independently from a third party with the full right to disclose.

14 ASSIGNMENT AND SUB-LICENSING

This Agreement is personal to the parties. Neither party may assign or transfer all or any part of its rights or obligations under this Agreement without the prior written consent of the other, such consent not to be unreasonably withheld or delayed.

15 COMMENCEMENT, DURATION AND TERMINATION

- 15.1 This Agreement shall continue indefinitely, subject to earlier termination in accordance with clauses 15.2 or 15.3.
- 15.2 Either party shall be entitled, after the date falling [three calendar months] after the Services Commencement Date, to terminate the Agreement without cause upon [three months'] prior written notice to the other.
- 15.3 Either party may terminate this Agreement immediately by giving notice to the other if the other:
 - 15.3.1 commits any breach of this Agreement and fails to remedy such breach (if capable of remedy) within 14 days of being given notice of such breach.
 - 15.3.2 becomes insolvent, is adjudicated bankrupt, or compounds with, or makes any arrangement with, or makes a general assignment for the benefit of, its creditors; or
 - 15.3.3 compulsorily or voluntarily enters into any liquidation or winding up process or proceedings, except for the purposes of a bona fide reconstruction or amalgamation, and with the prior written approval of the other party; or
 - 15.3.4 has an administrator, receiver or manager appointed over the whole, or a substantial part, of its undertakings or assets; or
 - 15.3.5 ceases or threatens to cease to carry on its business or operations.

15.4 In the event that, at the end of the Term, Unicare has remaining stocks of Licensed Products to which the Mark was applied prior to the end of the Term, it may extend the Term to enable it use those Licensed Products in accordance with the terms of this Agreement, but only if it has first agreed with the Charity the length of any such additional period and the Donation to be paid for that period.

16 EFFECT OF TERMINATION

16.1 At the end of the Term (including any extension agreed pursuant to clause 14.4):

16.1.1 the licence to use the Mark ceases immediately;

16.1.2 Unicare shall not distribute any further Licensed Products;

16.1.3 the parties shall return to each other all confidential, secret or proprietary information of the other (including all copies in whatever form of any such information) and undertake not to use that information for any purpose;

16.1.4 the Charity will, if termination occurs part way through a month, promptly refund to Unicare part of the Donation for that month, pro rata, based on the number of days in that month.

16.2 Termination of this Agreement by either party pursuant to clause 14 shall be without prejudice to the right to seek compensation for breach of any provisions of this Agreement.

17 FORCE MAJEURE

If, and to the extent that, either party is prevented or delayed from performing any of its obligations under this agreement by Force Majeure, it shall promptly so notify the other party, specifying the matters constituting Force Majeure together with such evidence in verification of those matters as it can reasonably give and specifying the period for which it is estimated that the prevention or delay shall continue. The party so affected shall then be relieved of liability to the other for failure to perform, or for delay in performing (as the case may be), its obligations, but shall nevertheless use its best endeavours to resume full performance of its obligations under this Agreement provided that, if the Force Majeure continues for a period of two months or more following notification, the party not affected by the Force Majeure may terminate this Agreement by giving not less than

30 days' prior notice to the other party. Such notice of termination shall be of no effect if the party affected by the Force Majeure resumes full performance of its obligations under this Agreement before the expiry of the notice period.

18 ENTIRE AGREEMENT

This Agreement, together with any documents referred to in it, constitutes the whole agreement between the parties relating to its subject matter and supersedes any prior drafts, agreements, undertakings, representations, warranties and arrangements of any nature, whether in writing or oral, relating to such subject matter.

19 VARIATION

No variation of this Agreement shall be effective unless made in writing.

20 INVALIDITY

If any provision of this Agreement is held to be illegal, void, invalid or unenforceable under the laws of any jurisdiction, the legality, validity and enforceability of the remainder of this Agreement in that jurisdiction shall not be affected and the legality, validity and enforceability of the whole of this agreement shall not be affected in any other jurisdiction.

21 RIGHTS OF THIRD PARTIES

No term of this Agreement shall be enforceable under the Contracts (Rights of Third Parties) Act 1999 by a third party, but this does not affect any right or remedy of a third party which exists or is available apart from under that Act.

22 NO WAIVER

No failure to exercise, or any delay in the exercise, by either party to this Agreement of any right, power, privilege or remedy under this agreement shall impair, or operate as a waiver of, such right, power, privilege or remedy.

23 NOTICES

Any notice required to be given under this Agreement, or in connection with the matters contemplated by it, shall (except where specifically provided otherwise) be in writing and personally delivered, sent by pre-paid first-class post or by fax. Such notice shall be deemed to have been given on delivery at the relevant address or, if sent by first-class

pre-paid post, two business days (that is, any day which is not a Saturday, Sunday or public holiday in the place at or to which the notice is left or sent) after the date of posting, or if sent by fax, when despatched, subject to confirmation of uninterrupted transmission by a transmission report.

24 **RELATIONSHIP**

Nothing in this Agreement shall constitute, or be deemed to constitute, a partnership between the parties or, except as expressly provided, shall it constitute, or be deemed to constitute, any party as the agent of any other party for any purpose.

25 **LAW AND JURISDICTION**

This Agreement shall be governed by, and construed in accordance with, English law and each of the parties irrevocably submits to the exclusive jurisdiction of the English courts and waives any objection to proceedings in such courts on the grounds of venue or on the grounds that the proceedings have been brought in an inconvenient forum.

This Agreement has been entered into on the date stated at the beginning of it.

SCHEDULE 1

Mark

TRADE MARK



North of England
Children's Cancer
Research


SCHEDULE 2

Donations

Unicare will endeavour to raise £50,000 in the first year of the partnership to be paid to North of England Children's Cancer Research as a result of the Licensed Products during the Term.

SIGNED as a DEED by James Richardson)
(Trustee) for and on behalf of the trustees of the)
North of England Children's Cancer Charity)
pursuant to an authority made by the trustees)
pursuant to section 82 Charities Act 1993, in the
presence of

Witness: Signature


.....

Name

James Richardson

Address

**Sir James Spence Institute for Child Health,
Newcastle Upon Tyne.**

NE1 4LP

Occupation

Vice Chairman

SIGNED as a DEED by [])
(Trustee) for and on behalf of the trustees of)
the Charity pursuant to an authority made by)
the trustees pursuant to section 82 Charities)
Act 1993, in the presence of

Witness: Signature

.....

Name

.....

Address

.....

.....

Occupation

.....

SIGNED as a DEED by

for and on behalf of Unicare Limited

Director **Olena Romanyshyn**

Witness: Signature



Name **UNICARE LTD**

Address **Unit 12,
Hunslet Trading Estate,
Severn Way, Leeds, LS10 1BL**

Occupation **MANAGING DIRECTOR**



North of England
Children's Cancer
Research

Registered charity no. 510339

11 November 2019

To whom it may concern / **Rotherham council**

I am pleased to confirm that we authorise Unicare Ltd to carry out collections on our behalf between the period: 01 January 2020 – 31 December 2020.

North of England Children's Cancer Research is a registered charity, established in 1979 to fund research into treatments and cures for childhood cancer.

Further information about our charity and the research we fund can be found at www.neccr.org.uk. Please feel free to contact the undersigned, if you have any further questions about NECCR.

Yours faithfully

Janet Price

Fundraising Manager

NECCR, Sir James Spence Institute, RVI, Newcastle Upon Tyne, NE1 4LP

www.neccr.org.uk

Twitter: @NECCR

Facebook: /ChildrensCancerResearch



North of England
Children's Cancer
Research

www.neccr.org.uk

About NECCR

The North of England Children's Cancer Research Fund is a North East children's charity formed in 1979 by a small group of parents whose lives had been changed forever by childhood cancer. Some parents had lost children, while others were grateful that their children had overcome disease.

In this section

40 years of fighting childhood cancer

Childhood Cancer

Meet our heroes

Supporter Stories

30 million reasons

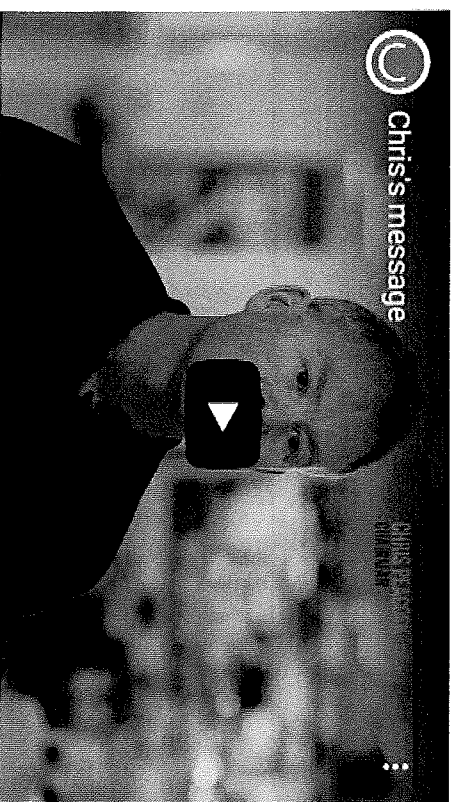
Over the past 30 years the NECCR has helped fund research that has established the North East as one of the world leaders in the research of childhood cancer. To date the charity has raised over £30 million.

Why we need your help

Our charity needs your help to continue this work, and to help more children beat cancer and live long and happy lives. You can get involved by making a donation, fundraising for the charity or by attending one of our events.



Chris's message



Charity registration number: 510339

North of England Children's Cancer Research Fund

Annual Report and Financial Statements
for the Year Ended 31 December 2018

North of England Children's Cancer Research Fund

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North of England Children's Cancer Research Fund

Reference and Administrative Details

Trustees	I Birtwistle M Elliott P C Peacock S Cowling D Hood R Smith E Matters C Peacock C Peacock P Ord P Bain J A Richardson (resigned 2 August 2019)
Principal Office	C/o Peacocks Medical Group Benfield Business Park Benfield Road Newcastle upon Tyne NE6 4NQ
Charity Registration Number	510339
Bankers	Lloyds Bank plc National Clubs & Charities Centre Sedgemoor House Deane Gate Avenue Taunton Somerset TA1 2UF Brewin Dolphin Securities Ltd Time Central 32 Gallowgate Newcastle upon Tyne NE1 4SR
Auditor	MHA Tait Walker Chartered Accountant and Statutory Auditor Bulman House Regent Centre Gosforth Newcastle upon Tyne NE3 3LS

North of England Children's Cancer Research Fund

Trustees' Report

The trustees present the annual report together with the financial statements and auditors' report of the charity for the year ended 31 December 2018.

Structure, governance and management

Nature of governing document

The charity is a registered charity, number 510339.

The name of the charity is North of England Children's Cancer Research Fund but it also uses its abbreviated initials NECCR as a working name.

The Association is governed by its constitution dated 6th May 1980 and amended 12th May 1981 and 5th June 1984. A revised constitution was adopted on 12th September 2000.

Recruitment and appointment of trustees

The Honorary Officers and Executive Committee are elected by the members at the annual general meeting.

The Executive Committee conducts the work of the charity and has powers to co-opt members to it and to appoint sub-committees.

Induction and training of trustees

New Trustees are inducted by the Chair of the board and are provided with a range of resources to support their understanding of the Charity's purpose.

Organisational structure

Membership is open to any person, firm or other organisation that shall apply and be accepted by the Executive Committee.

The Executive Committee consists of the Honorary Officers.

The trustees meet on a regular basis to discuss the affairs of the charity and to decide overall financial and policy matters.

The charity shall hold bank accounts in its own name. Two signatures from three shall be required for the signing of cheques and these shall be from the Chairman, Secretary and Treasurer.

Major risks and management of those risks

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those relating to the operations and finances of the charity, and are satisfied that systems are in place to mitigate the exposure to the major risks.

North of England Children's Cancer Research Fund

Trustees' Report

Objectives and activities

Objects and aims

The charity's main objective continues to be to promote and support research into the causes and possible forms of treatment of cancer in children.

The Executive Committee is required to appoint a Medical Advisory Panel and consult it on any medical or research matter which may arise.

The charity is operated on an entirely voluntary basis and its area of activity comprises Tyne and Wear, Northumberland, Durham, Cumbria and Teesside. The constitution requires that any activities outside its area should normally only be undertaken with the agreement of any existing association with similar objects in the area concerned.

Fundraising disclosures

The charity is required to report how it deals with fundraising from the public. The charity does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

Public benefit

The charity awards grants to RVI to assist in the research into causes and treatments for childhood cancers.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Grant making policies

As a grant making charity any reserves held are purely to support the infrastructure of running the charity, which is done so entirely by the trustees and its volunteers. The charity holds some of its reserves as Fixed Asset Investments, which provides a modest income to assist the charity to continue its fundraising activities, but these are readily available to be spent as required. "Free reserves" are therefore considered to be the aggregate of Investments and Current Assets, including amounts designated for future grant commitments.

Achievements and performance

We have had another very successful year raising monies for research in to children's cancer. Our main event – the children's cancer run increased its income to £264,135 . Numbers were up as was sponsorship. Great north run numbers sold out and raised £52,732. Donations have continued to be made towards the NICR at Newcastle university in relation to the core grant. Reserves levels are targeted to be 2 years of core grant (£800,000) and at the year end free reserves were held at £695,691.

Plans are well underway for our 40th Anniversary year next year.

North of England Children's Cancer Research Fund

Trustees' Report

Financial review

Key Management Personnel

The board, who give their time freely and no trustees received remuneration in the year, have considered who the Key Management Personnel (KMP) of the charity, as noted in the Reference and Administration section. Together with the board, these KMP are those in charge of directing and controlling, running and operating the activities of the charity on a day to day basis. The pay of the KMP is reviewed annually and normally increased in accordance with average earnings. The trustees benchmark against pay levels of other charities and similar organisations within the sector and the region. Pay levels are set using this information together with the budget and forecast information, ensuring that the charity can afford any proposed increases. The board then agree any uplift to remuneration.

Policy on reserves

The calculation of free reserves is based on the definition included in the charity statement of recommended practice (SORP), which provides recommendations for accounting and reporting for charities. The trustees have examined the requirements of the charity to hold free reserves - those reserves not invested in tangible fixed assets, excluding long term liabilities, or designated for a particular purpose. The Trustees considered it would be appropriate to hold the equivalent of two years core grant which would equate to holding approximately £800,000 in free reserves.

At the year end, free reserves, including the fixed asset investments and the designated reserve, were £695,691 (2017: £776,706), a decrease of £81,015 in the year.

Investment policy and objectives

The constitution does not place any restrictions on the investment powers of the Executive Committee.

Going concern

As a grant giving charity, the trustees are happy to conclude that the charity is a going concern, since they control donations paid out on the basis of fundraising income achieved to date and investments held. On that basis they have continued to adopt the going concern basis when preparing the financial statements.

Plans for future periods

Aims and key objectives for future periods

Next year will be the charity's 40th anniversary. On top of our established annual events we will also be organising three new events to celebrate:

- The Children's Cancer Ride
- The 1st Carlisle Children's Cancer Run
- 40th Anniversary Ball.

It is hoped that some of these events could become annual.

Statement of Trustee Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;

North of England Children's Cancer Research Fund

Trustees' Report

Statement of Trustees' Responsibilities

- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

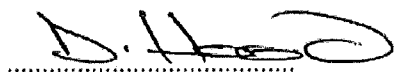
Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Reappointment of auditor

A resolution for the re-appointment of MHA Tait Walker as auditors of the charity is to be proposed at the forthcoming Annual General Meeting.

The annual report was approved by the trustees of the charity on 22/10/19 and signed on its behalf by:



D Hood
Trustee

North of England Children's Cancer Research Fund

Independent Auditor's Report to the Members of North of England Children's Cancer Research Fund

Opinion

We have audited the financial statements of North of England Children's Cancer Research Fund (the 'charity') for the year ended 31 December 2018, which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

North of England Children's Cancer Research Fund

Independent Auditor's Report to the Members of North of England Children's Cancer Research Fund

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 4), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

North of England Children's Cancer Research Fund

Independent Auditor's Report to the Members of North of England Children's Cancer Research Fund

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the charity to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the charity audit. We remain solely responsible for our audit opinion.

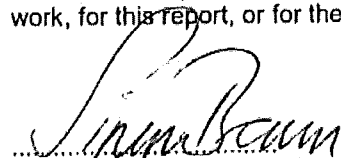
We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

North of England Children's Cancer Research Fund

Independent Auditor's Report to the Members of North of England Children's Cancer Research Fund

Use of our report

This report is made solely to the charity trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our work has been undertaken so that we might state to the trustees those matters we are required to state to trustees in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Simon Brown BA ACA DChA (Senior Statutory Auditor)
For and on behalf of MHA Tait Walker

Chartered Accountant & Statutory Auditor

Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Date: 29.10.19

MHA Tait Walker is a trading name of Tait Walker LLP

North of England Children's Cancer Research Fund

Statement of Financial Activities for the Year Ended 31 December 2018

	Note	Unrestricted funds £	Total 2018 £	Total 2017 £
Income and Endowments from:				
Donations and legacies	2	199,754	199,754	302,456
Other trading activities	3	361,994	361,994	320,613
Investment income	4	21,688	21,688	22,683
Total Income		<u>583,436</u>	<u>583,436</u>	<u>645,752</u>
Expenditure on:				
Raising funds	5	(178,032)	(178,032)	(197,776)
Charitable activities	6	(423,979)	(423,979)	(439,140)
Total Expenditure		<u>(602,011)</u>	<u>(602,011)</u>	<u>(636,916)</u>
Gains/(losses) on investment assets		<u>(64,920)</u>	<u>(64,920)</u>	<u>61,920</u>
Net movement in funds		(83,495)	(83,495)	70,756
Reconciliation of funds				
Total funds brought forward		<u>779,186</u>	<u>779,186</u>	<u>708,430</u>
Total funds carried forward	16	<u>695,691</u>	<u>695,691</u>	<u>779,186</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2017 is shown in note 16.


North of England Children's Cancer Research Fund

(Registration number: 510339)

Balance Sheet as at 31 December 2018

	Note	2018 £	2017 £
Fixed assets			
Intangible assets	12	-	2,480
Investments	13	<u>752,401</u>	<u>828,301</u>
		<u>752,401</u>	<u>830,781</u>
Current assets			
Debtors	14	41,661	89,953
Cash at bank and in hand		<u>135,243</u>	<u>190,281</u>
		176,904	280,234
Creditors: Amounts falling due within one year	15	<u>(233,614)</u>	<u>(331,829)</u>
Net current liabilities		<u>(56,710)</u>	<u>(51,595)</u>
Net assets		<u>695,691</u>	<u>779,186</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>695,691</u>	<u>779,186</u>
Total funds	16	<u>695,691</u>	<u>779,186</u>

The financial statements on pages 10 to 24 were approved by the trustees, and authorised for issue on 24/01/19 and signed on their behalf by:



 D Hood
 Trustee

North of England Children's Cancer Research Fund

Cash Flow Statement for the Year Ended 31 December 2018

	Note	2018 £	2017 £
Cash flows from operating activities			
Net cash (expenditure)/income		(83,495)	70,756
Adjustments to cash flows from non-cash items			
Amortisation	5	2,480	2,412
Investment income	4	(21,688)	(22,683)
Revaluation of investments		<u>64,920</u>	<u>(61,920)</u>
		(37,783)	(11,435)
Working capital adjustments			
Decrease/(increase) in debtors	14	48,292	(62,717)
(Decrease)/increase in creditors	15	<u>(98,215)</u>	<u>49,208</u>
Net cash flows from operating activities		<u>(87,706)</u>	<u>(24,944)</u>
Cash flows from investing activities			
Interest receivable and similar income	4	249	234
Purchase of intangible fixed assets	12	-	(550)
Purchase of investments	13	(19,921)	-
Sale of investments		30,901	70,580
Income from dividends	4	<u>21,439</u>	<u>22,449</u>
Net cash flows from investing activities		<u>32,668</u>	<u>92,713</u>
Net (decrease)/increase in cash and cash equivalents		(55,038)	67,769
Cash and cash equivalents at 1 January		<u>190,281</u>	<u>122,512</u>
Cash and cash equivalents at 31 December		<u><u>135,243</u></u>	<u><u>190,281</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

North of England Children's Cancer Research Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern in spite of the net current liability position at the year end. This is because the charity is a grant making charity and whilst it can control the timing of the grant awards, it also has two investments which can be readily drawn upon as cash flow requirements dictate.

Estimation uncertainty and judgements

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported.

Management have provided depreciation, prepayments, accruals and other cut-off adjustments. Whilst management believe that these estimates and judgements are accurate, there is every likelihood that they will not be exact.

These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Other trading activities

Income received from events held is recognised upon receipt, by post or via the online platforms being utilised.

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

1 Accounting policies (continued)

Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Other income

Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from third party agencies is recorded as receipt received by the charity at time of entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit and insurance.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Intangible assets

Intangible assets are stated in the Balance Sheet at cost less accumulated amortisation and impairment. They are amortised on a straight line basis over their estimated useful lives.

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

1 Accounting policies (continued)

Amortisation

Amortisation is provided on intangible fixed assets so as to write off the cost, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Amortisation method and rate
Website	Straight line over 3 years

Fixed asset investments

Fixed asset investments are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

2 Income from donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2018	2017
		£	£
Donations and legacies;			
Donations from individuals	31,019	31,019	31,399
Legacies	8,000	8,000	51,000
Gift aid reclaimed	22,913	22,913	46,928
Grants, including capital grants;			
Donations from community groups	4,000	4,000	4,275
Regular giving and capital donations	<u>133,822</u>	<u>133,822</u>	<u>168,854</u>
	<u>199,754</u>	<u>199,754</u>	<u>302,456</u>

3 Income from other trading activities

	Unrestricted funds		
	General	Total	Total
	£	2018	2017
		£	£
Trading income;			
Other trading income	45,127	45,127	21,000
Events income;			
Childrens Cancer Run	264,135	264,135	247,749
Other events income	<u>52,732</u>	<u>52,732</u>	<u>51,864</u>
	<u>361,994</u>	<u>361,994</u>	<u>320,613</u>

4 Investment income

	Unrestricted funds		
	General	Total	Total
	£	2018	2017
		£	£
Income from dividends;			
Dividends receivable from other listed investments	7,316	7,316	7,194
Interest receivable and similar income;			
Interest receivable on bank deposits	249	249	234
Other investment income	<u>14,123</u>	<u>14,123</u>	<u>15,255</u>
	<u>21,688</u>	<u>21,688</u>	<u>22,683</u>

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

5 Expenditure on raising funds

a) Costs of generating donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2018	2017
		£	£
Regular Giving - Just Giving Fees	-	-	515
Seconded staff	39,110	39,110	38,262
Head office Fundraising	49,095	49,095	51,417
Depreciation, amortisation and other similar costs	2,480	2,480	2,412
Other office costs	5,915	5,915	7,362
	<u>96,600</u>	<u>96,600</u>	<u>99,968</u>

b) Costs of trading activities

	Unrestricted funds		
	General	Total	Total
	£	2018	2017
		£	£
Children's Cancer Run Costs	42,554	42,554	61,814
Seconded staff	23,266	23,266	22,762
Everyday Hero Fees	7,385	7,385	5,034
	<u>73,205</u>	<u>73,205</u>	<u>89,610</u>

c) Investment management costs

	Unrestricted funds		
	General	Total	Total
	£	2018	2017
		£	£
Other investment management costs;			
Amounts payable to investment managers	8,227	8,227	8,198
	<u>8,227</u>	<u>8,227</u>	<u>8,198</u>

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

5 Expenditure on raising funds (continued)

	Direct costs £	Total 2018 £	Total 2017 £
Costs of generating donations and legacies	96,600	96,600	99,968
Costs of trading activities	73,205	73,205	89,610
Investment management costs	8,227	8,227	8,198
	<u>178,032</u>	<u>178,032</u>	<u>197,776</u>

6 Expenditure on charitable activities

	Unrestricted funds General £	Total 2018 £	Total 2017 £
Grant funding of activities	415,930	415,930	430,775
Governance costs	8,049	8,049	8,365
	<u>423,979</u>	<u>423,979</u>	<u>439,140</u>

	Activity undertaken directly £	Activity support costs £	Total 2018 £	Total 2017 £
Research Grants	415,930	-	415,930	430,775
Audit fees	-	3,120	3,120	3,120
Accounting and Legal Fees	-	4,548	4,548	4,080
Insurance	-	381	381	1,165
	<u>415,930</u>	<u>8,049</u>	<u>423,979</u>	<u>439,140</u>

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

7 Analysis of governance and support costs

Governance costs

	Unrestricted funds		
	General	Total	Total
	£	2018	2017
		£	£
Audit fees			
Audit of the financial statements	3,120	3,120	3,120
Other fees paid to auditors	4,548	4,548	4,080
Allocated support costs - Insurance	381	381	1,165
	<u>8,049</u>	<u>8,049</u>	<u>8,365</u>

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

8 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2018 £	2017 £
Amortisation of intangible assets	<u>2,480</u>	<u>2,412</u>

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

10 Auditors' remuneration

	2018 £	2017 £
Audit of the financial statements	<u>3,120</u>	<u>3,120</u>
Other fees to auditors		
All other assurance services	<u>4,548</u>	<u>4,080</u>

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

12 Intangible fixed assets

	Website £	Total £
Cost		
At 1 January 2018	<u>7,030</u>	<u>7,030</u>
At 31 December 2018	<u>7,030</u>	<u>7,030</u>
Amortisation		
At 1 January 2018	4,550	4,550
Charge for the year	<u>2,480</u>	<u>2,480</u>
At 31 December 2018	<u>7,030</u>	<u>7,030</u>
Net book value		
At 31 December 2018	<u>-</u>	<u>-</u>
At 31 December 2017	<u>2,480</u>	<u>2,480</u>

13 Fixed asset investments

	2018 £	2017 £
Other investments	<u>752,401</u>	<u>828,301</u>

Other Investments

	Listed investments £	Total £
Cost or Valuation		
At 1 January 2018	828,301	828,301
Additions	19,921	19,921
Disposals	(39,242)	(39,242)
Revaluation	<u>(56,579)</u>	<u>(56,579)</u>
At 31 December 2018	<u>752,401</u>	<u>752,401</u>
Net book value		
At 31 December 2018	<u>752,401</u>	<u>752,401</u>
At 31 December 2017	<u>828,301</u>	<u>828,301</u>

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

13 Fixed asset investments (continued)

At the year end, the following investments represented more than 5% of the value of the investment portfolio:

Invesco Perpetual Corporate Bond Z Inc Fund - £80,258
JP Morgan AM UK LTD US Equity Income C - £59,028
Vanguard Funds PLC S&P 500 UCITS - £68,848
Standard Life Investments AAA Income Retail Inc Fund - £97,464
Total £305,598

The historical cost as at £662,940 (2017 - £683,285)

14 Debtors

	2018 £	2017 £
Trade debtors	-	1,740
Prepayments	41,661	41,285
Other debtors	-	46,928
	<u>41,661</u>	<u>89,953</u>

15 Creditors: amounts falling due within one year

	2018 £	2017 £
Other creditors	143,014	162,470
Accruals	90,600	169,359
	<u>233,614</u>	<u>331,829</u>

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

16 Funds

	Balance at 1 January 2018 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2018 £
Unrestricted funds						
<i>General</i>						
General	372,369	583,436	(602,011)	(24,711)	(64,920)	264,163
<i>Designated</i>						
Core set a side	<u>406,817</u>	<u>-</u>	<u>-</u>	<u>24,711</u>	<u>-</u>	<u>431,528</u>
Total funds	<u>779,186</u>	<u>583,436</u>	<u>(602,011)</u>	<u>-</u>	<u>(64,920)</u>	<u>695,691</u>

	Balance at 1 January 2017 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2017 £
Unrestricted funds						
<i>General</i>						
General	275,120	645,752	(636,916)	26,493	61,920	372,369
<i>Designated</i>						
Core set a side	<u>433,310</u>	<u>-</u>	<u>-</u>	<u>(26,493)</u>	<u>-</u>	<u>406,817</u>
Total funds	<u>708,430</u>	<u>645,752</u>	<u>(636,916)</u>	<u>-</u>	<u>61,920</u>	<u>779,186</u>

17 Analysis of net assets between funds

	Unrestricted funds	2018
	General £	Total funds £
Fixed asset investments	752,401	752,401
Current assets	176,904	176,904
Current liabilities	<u>(233,614)</u>	<u>(233,614)</u>
Total net assets	<u>695,691</u>	<u>695,691</u>

North of England Children's Cancer Research Fund

Notes to the Financial Statements for the Year Ended 31 December 2018

17 Analysis of net assets between funds (continued)

	Unrestricted funds	2017
	General £	Total funds £
Intangible fixed assets	2,480	2,480
Fixed asset investments	828,301	828,301
Current assets	280,234	280,234
Current liabilities	(331,829)	(331,829)
Total net assets	<u>779,186</u>	<u>779,186</u>

18 Analysis of net funds

	At 1 January 2018 £	Cash flow £	At 31 December 2018 £
Cash at bank and in hand	190,281	(55,038)	135,243
Net debt	<u>190,281</u>	<u>(55,038)</u>	<u>135,243</u>
	At 1 January 2017 £	Cash flow £	At 31 December 2017 £
Cash at bank and in hand	122,512	67,769	190,281
Net debt	<u>122,512</u>	<u>67,769</u>	<u>190,281</u>

19 Related party transactions

There were no related party transactions in the year.